

**SH&G**

June 29, 1983  
13155

Central Intelligence Agency  
Building Planning Staff  
Room 4E50  
CIA Headquarters Building  
Washington, DC 20505

File: SH&G Co.Attention: 

STAT


Re: Staff Change  
Log 142

Gentlemen:

This letter is written pursuant to Part XXI of our contract to advise you that we propose to reassign  to major design responsibilities in our Health Facilities Division on a full time basis. STAT

Major design decisions requiring the continuity of  involvement will be concluded with Agency representatives on July 6th and 7th. We propose to appoint  as Project Designer;  has worked on your project from the beginning and is fully knowledgeable in all aspects.  will, of course, continue to serve as Design Manager. STAT

You may be assured this proposed staff change will have no adverse effect on quality of design nor the project schedule. If you have any reservations or questions concerning this change, please advise.

Very truly yours, 

STAT

JRL:clm

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